BATH & WELLS
Multi Academy Trust

'That they may have life, life in all its fullness' John 10:10

Churchfield Church School & Nursery
Fees Policy

Learn to love, Love to learn

'Be strong and courageous. Do not be afraid; do not be discouraged, for the Lord your God will be with you wherever you go'

Joshua 1:9

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Session Times:

The Nursery day begins at 8.30am and ends at 2.30pm and is offered as either a morning session 8.30-11.30; an afternoon session 11.30-2.30 or a full day 8.30-2.30

Wraparound care is available from 8.00am until 4.00pm

The School day begins at 08:50am and ends at 3:00pm. The wraparound sessions are offered Monday to Friday, term time only.

Wraparound care is available from 7.30am until 5pm

Price Schedule from January 2025

Fees		
Service	**School Fees**	**Ages**
Babies	£6.20 per hour	0-2 Years
Nursery 2	£6.10 per hour	2-3 Years
Preschool	£6.00 per hour	3-4 Years
Breakfast club	£6.00 per session	4-11 Years
After school until 4pm	£6.00 per session	4-11 Years
After school until 5pm	£12.00 per session	4-11 Years

Additional Fees	
Charge Type	**Cost**
Late Fee	£5.00 per 15 minutes
Breakfast	Included
Snack	Included
Lunch for Nursery Children	£2.00 per meal
Lunch for School Children	£2.30 per meal

Late collection

All care must be booked and paid for at least 48 hours in advance. Late collection of a child may be charged at £5 per 15 minutes, this includes late collection at the end of the school day.

If we have not received communication from you will we contact all of the contacts, if there is no news and no collection after 45 minutes we reserve the right to contact social services.

Universal and Supported Families Early Years Entitlement

Eligible parents can get up to 30 hours of free childcare per week (Term Time only) for children aged from 9 months (where the setting takes children of this age).

For more information and to apply for funding please use this link

https://www.somerset.gov.uk/children-families-and-education/early-years-and-childcare/30-hours-funded-childcare-provider-information/

All children from the term after their 3rd birthday are eligible for up to 15 hours of free childcare per week (Term Time only), you do not need to apply for this it is automatic – this is known as universal provision.

If you are entitled to the extended provision, then you will need to complete a form with your childcare provider which includes your 11 digit DERN number (this will be in your confirmation) and National Insurance Number.

Confirmation of all funding (except for the universal provision) needs to be provided prior to your child starting, otherwise you will be charged.

There are 3 funding periods – 1st September to 31st December: 1st January to 31st March and 1st April to 31st July. You must reconfirm your funding each term, as outlined in the emails from the council. A total for 570 hours can be used over the year.

The funding cannot be applied to your account unless proof of entitlement has been given to the school office.

Application of Fees

Children's Holiday or Absence	**Full Fee**
Nursery Planned Closure	**No Fee**
Bank Holiday Closure	**No Fee**
Emergency or Unplanned Closure	**TBA - At the discretion of the nursery**

More Information

More information on your eligibility criteria and how to apply can be accessed through the following link:

https://www.childcarechoices.gov.uk/

Parent Information – Support with Fees

Tax-Free Childcare – you can get up to £2000 a year for each of your children to help with the costs of childcare. For every £8 you pay into the account the government will pay in £2, you then use this to pay the setting.

https://www.gov.uk/tax-free-childcare

Payment of Fees

Churchfield Church school & Nursery will generate invoices for fees in advance. Invoices must be settled promptly by the date indicated on your invoice Usually 1st of the month). Parents will be reminded of any unpaid invoices through Famly. Failure of payment will result in suspension of the use of the listed childcare.

Wraparound care is booked and paid for via ParentPay – am minimum of 48 hours in advance.

At Churchfield Church school & Nursery we reserve the right to commence legal proceedings via the Small Claims Court to reclaim the outstanding debt. Should we take this action, a letter will be sent stating that legal proceedings have commenced. This letter will include the total amount of the debt, which we are pursuing and a minimum additional charge of £50 legal costs.

Note: If a valid birth certificate and supporting documentation is not produced then you will be invoiced for the relevant hours.

Notice of Withdrawal:

Setting – Churchfield church school & Nursery reserves the right to withdraw a child's place without notice in the event of inappropriate behaviour from the parents, child or non-payment of fees.

Parents/carers – Parents can end their contract by emailing the school office giving 6-weeks' notice for those in Nursery and 2-weeks for school aged children.

Informing parents/carers of changes to policy

The Nursery's fees policy will be reviewed annually and the notice period for change will be one month.

Should you require any further information or assistance then please contact the school office either by visiting in person, calling us on 01278 782743 or emailing us office@churchfield.bwmat.org